1. Click on the link for **Workday**.

2. Enter your Gundersen credentials. Click **Sign In**.

3. Click on **Start setup**.

4. Select where you want to receive your authentication prompt. Click **Continue**.

5. Enter your phone number and check the box below to verify. Click **Continue**.


7. You are now logged into **Workday**.

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**For questions, please call 608-782-7300, and ask for extension 77109**

*Your screens and processes may vary from this document. Confidential ©2019 Workday, Inc.*